

Android Mobile Devices

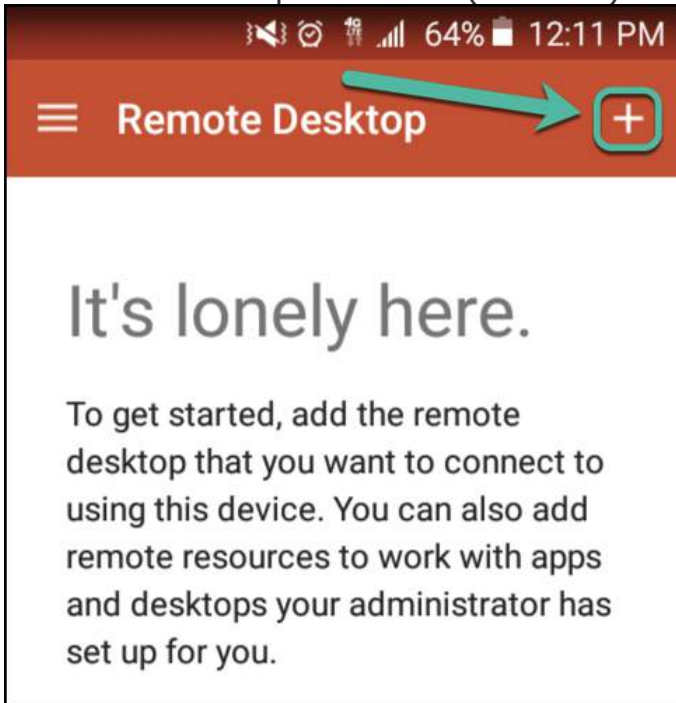
ICANotes is compatible with almost every Android mobile device, including Kindles. Please follow these instructions to connect to ICANotes through your mobile device.

1). Go to your devices' App Store (Google Play Store), search for "Microsoft Remote Desktop." The app should look similar to this:

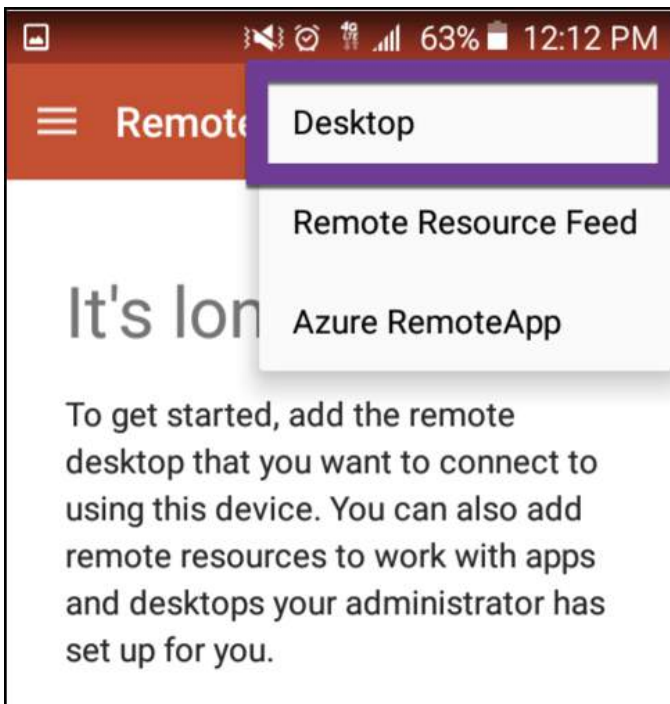


Install the application.

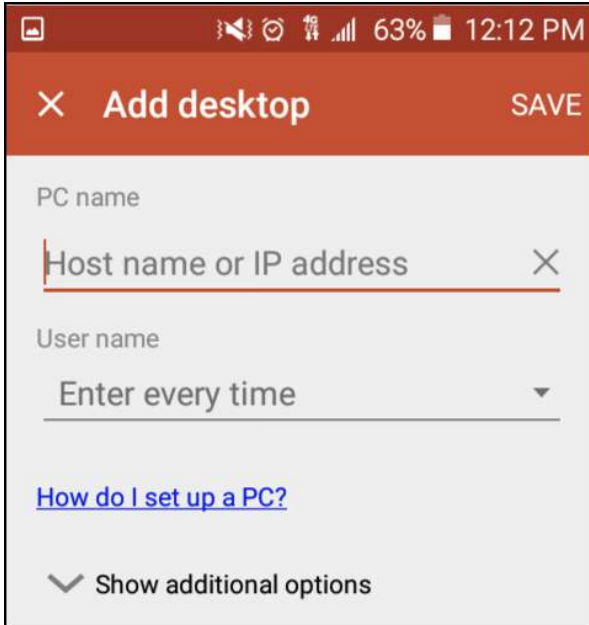
2). Once downloaded, open the app and tap the plus sign in the upper right-hand corner to add a new remote desktop connection (ICANotes).



3). Choose Desktop.



4). You'll see a screen like this:



PC name

Host name or IP address

User name

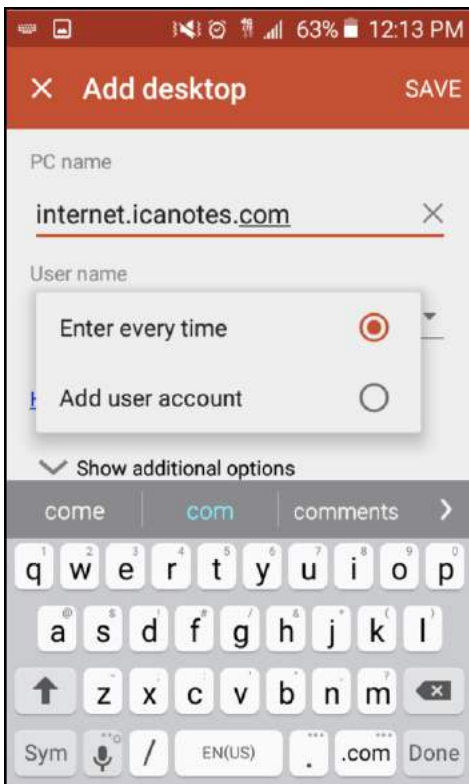
Enter every time

[How do I set up a PC?](#)

Show additional options

5). Select PC name and enter "internet.icanotes.com" into this field, without quotation marks.

6). For security, be sure to click Enter every time under Username.



PC name

internet.icanotes.com

User name

Enter every time

Add user account

Show additional options

come | com | comments

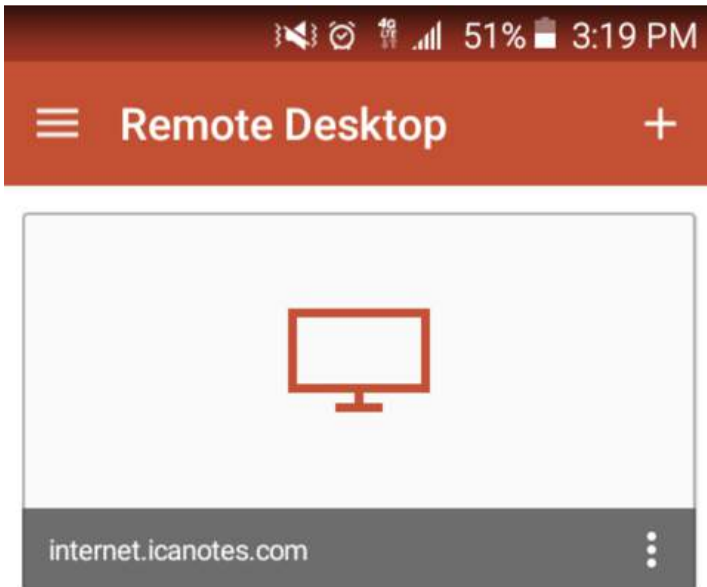
q w e r t y u i o p

a s d f g h j k l

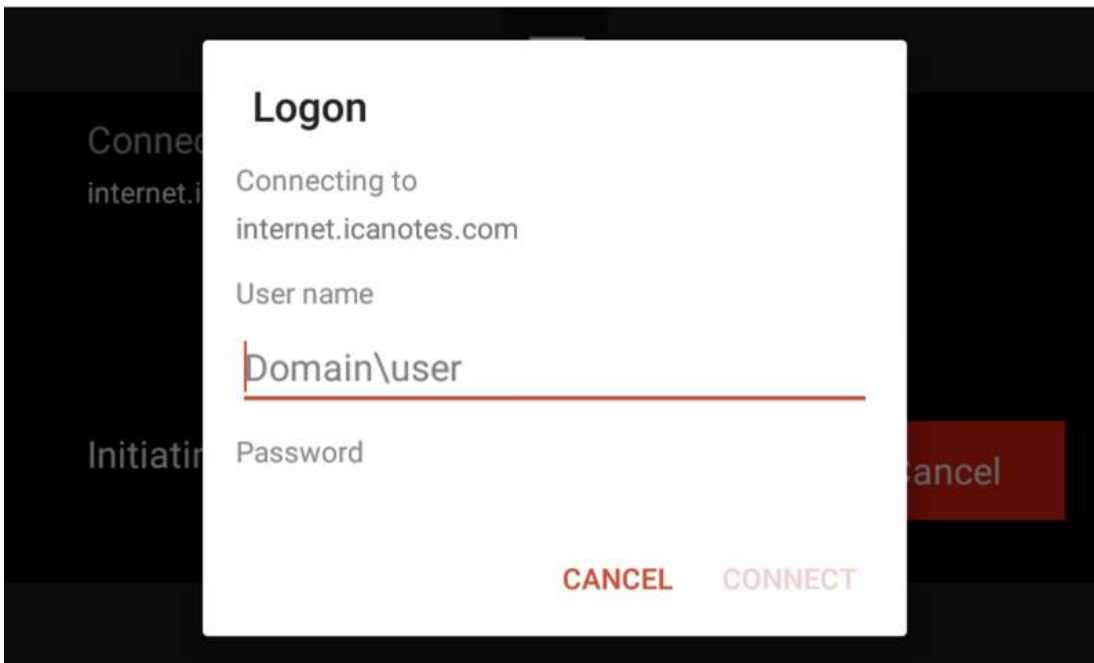
↑ z x c v b n m

Sym / EN(US) .com Done

- 7). Click Save to save the PC name and settings.
- 8). To connect, tap on the internet.icanotes.com button.

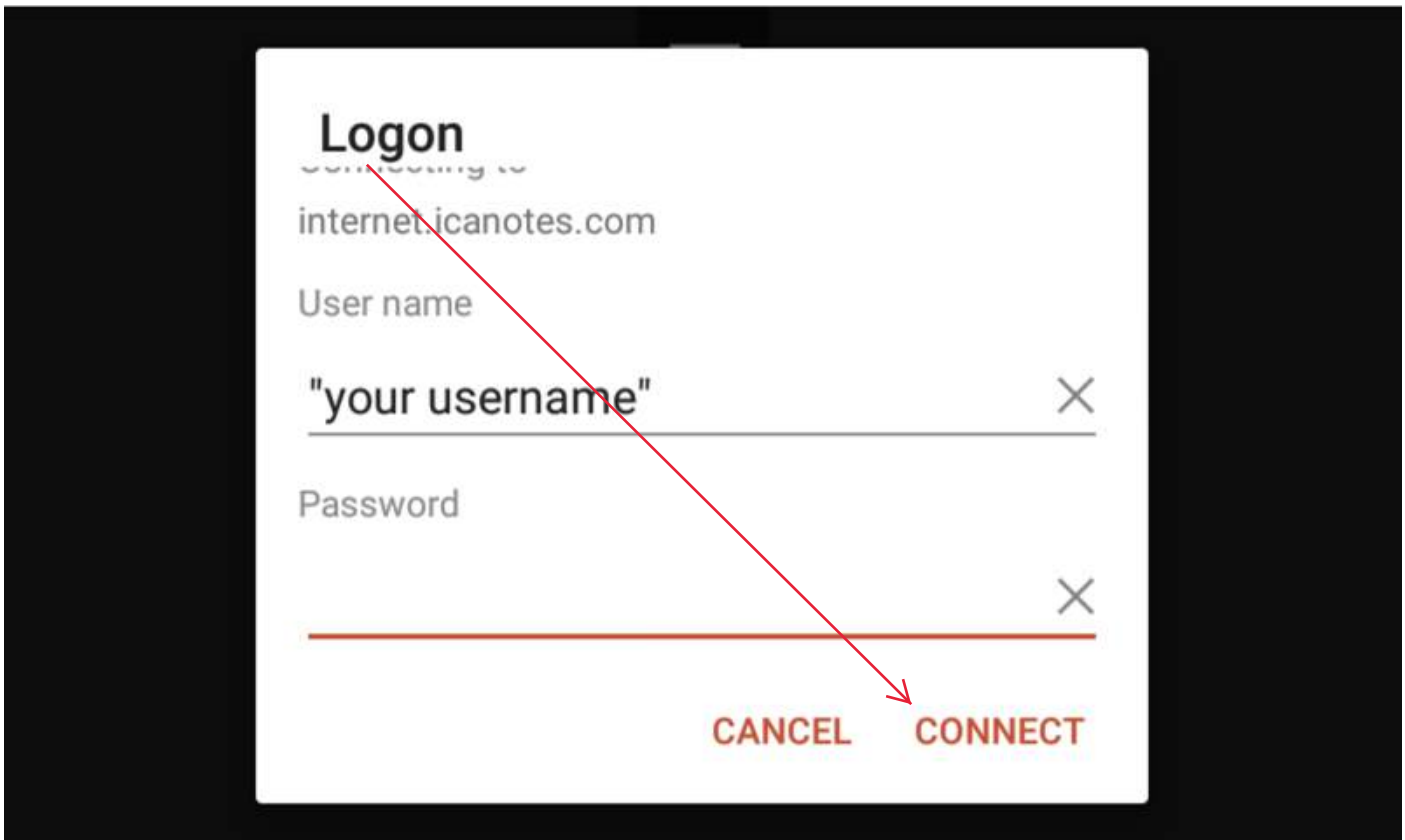


- 9). When logging on, you will go to this window.



10). Under user name, type "internet" (no quotations), then hit your "123" button in the lower left-hand corner, and then your alt button, also in the lower left, to access the appropriate backslash. Then, return to the alphabetical keyboard ABC and proceed to enter your username.

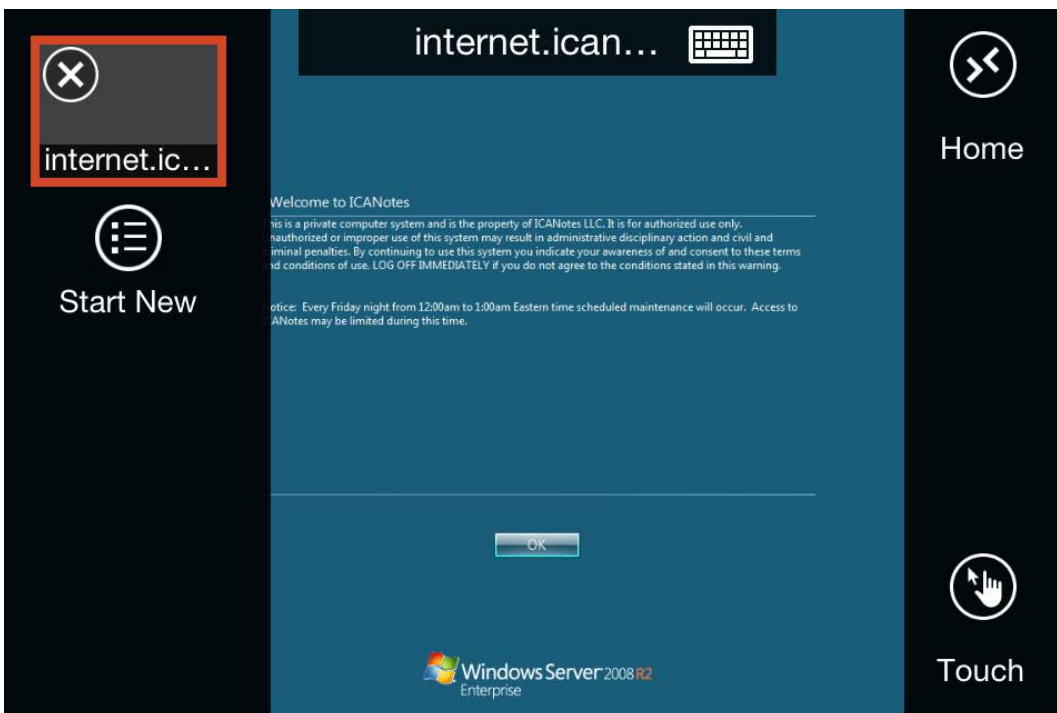
11). Once you've entered your username in the format specified, enter your password. Then click CONNECT in the bottom right of your keyboard.



12). Once connected, your screen should look like this:




Note: Upon initial login, your mouse settings may default to 'drag'. To change this, simply tap the darker-colored bar at the top of the screen. You'll see the screen below appear - clicking the "Touch" option in the lower right-hand corner will change the settings to "touch screen".



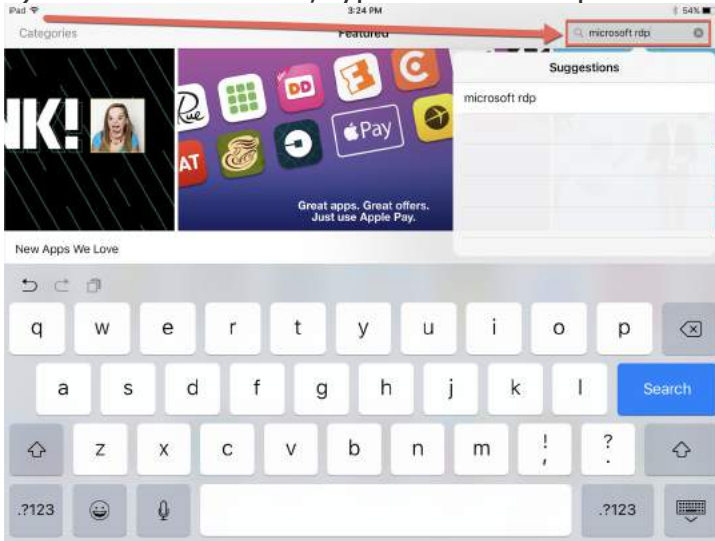
You should now be able to click the OK button on the login screen.


iOS Mobile Devices

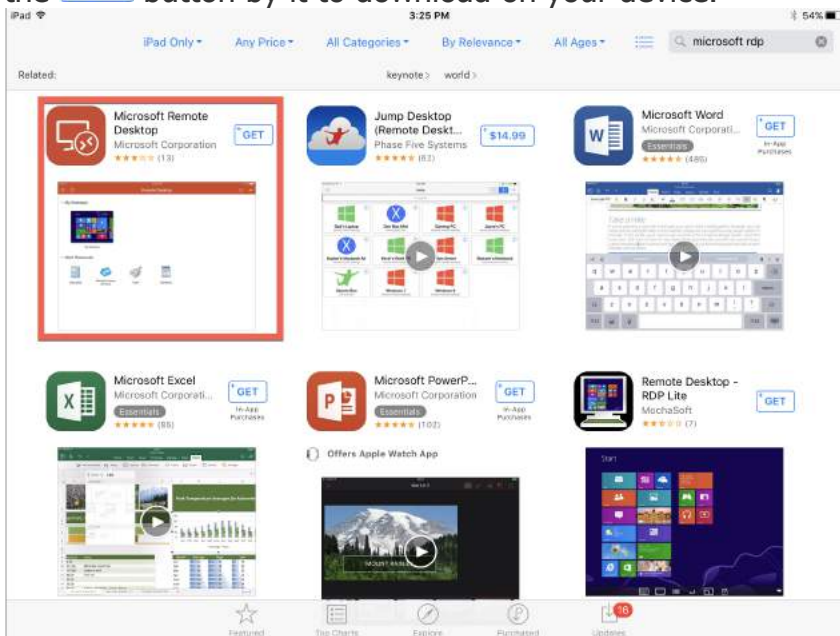
ICANotes is compatible with almost every Mac mobile device, including iPads, iPhones, and Kindles. Please follow these instructions to connect to ICANotes through your iOS device.

1). Go to the App store by tapping the  icon on your iOS device.

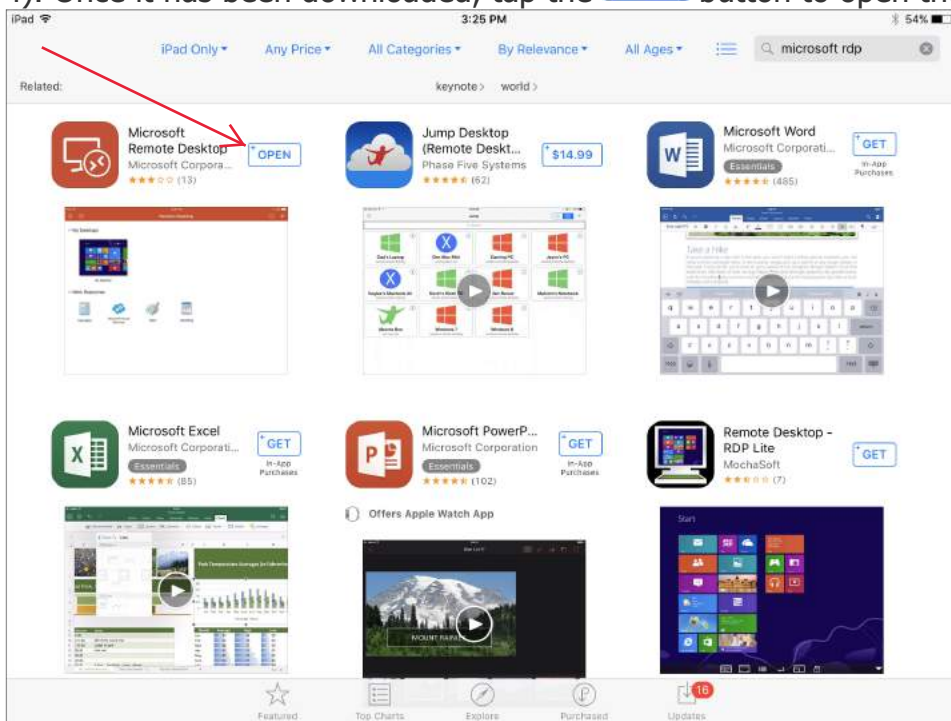
2). In the search field, type 'microsoft rdp'.



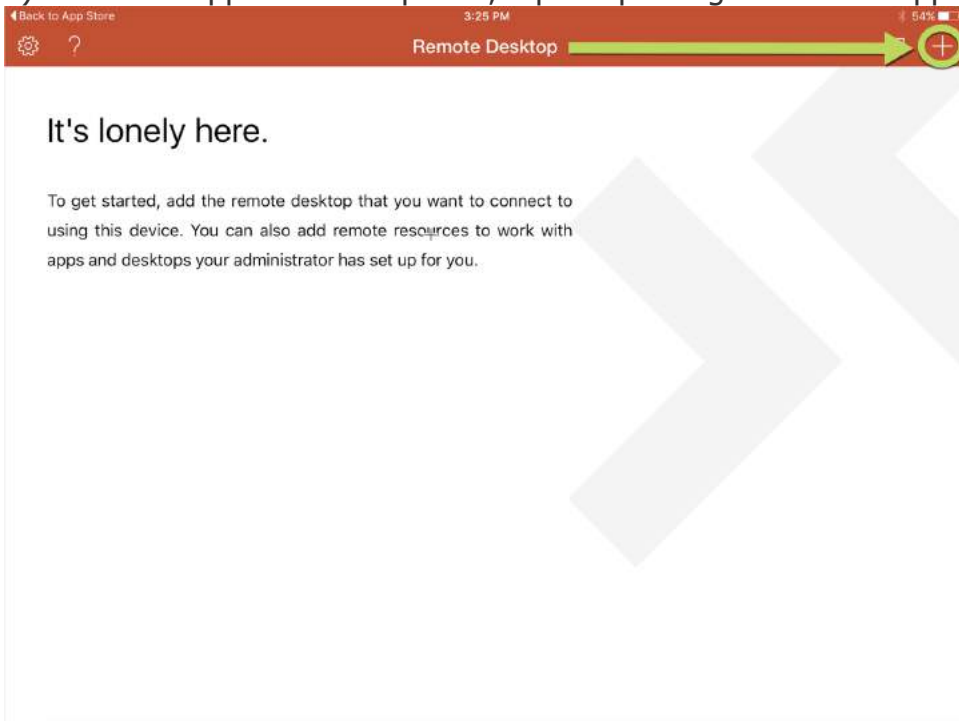
3). Look for the 'Microsoft Remote Desktop' application from Microsoft Corporation and tap the  button by it to download on your device.



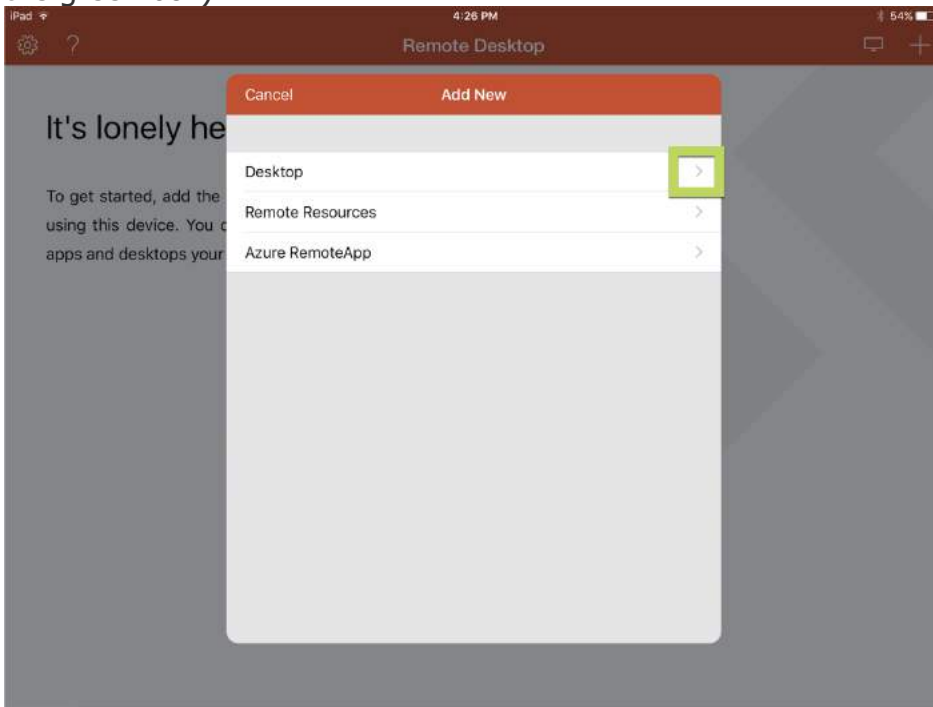
4). Once it has been downloaded, tap the  button to open the application.



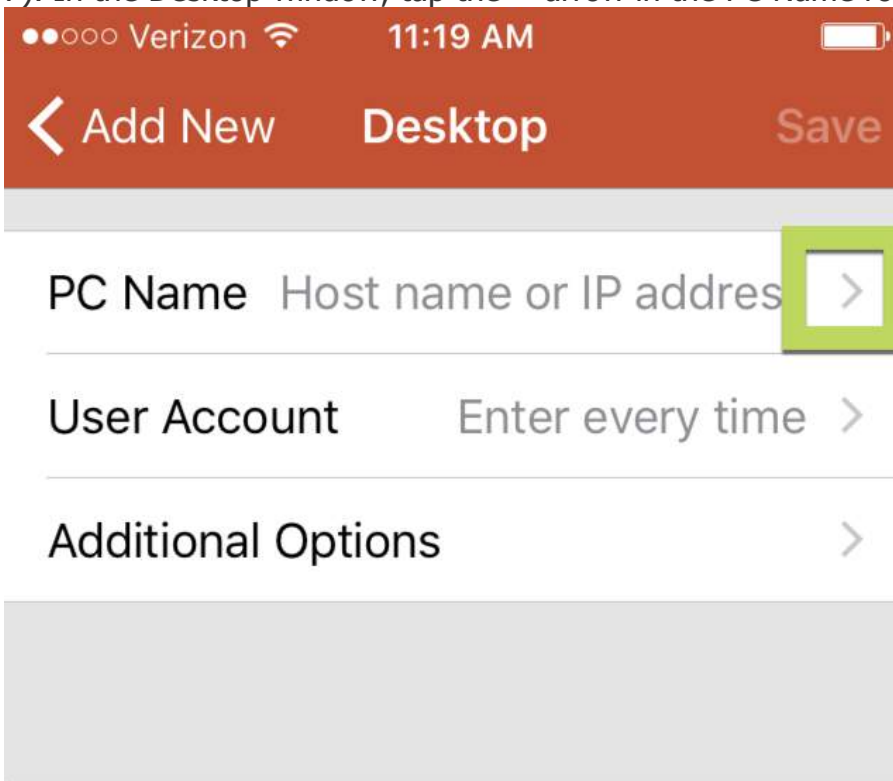
5). Once the application is opened, tap the plus sign  in the upper right-hand corner



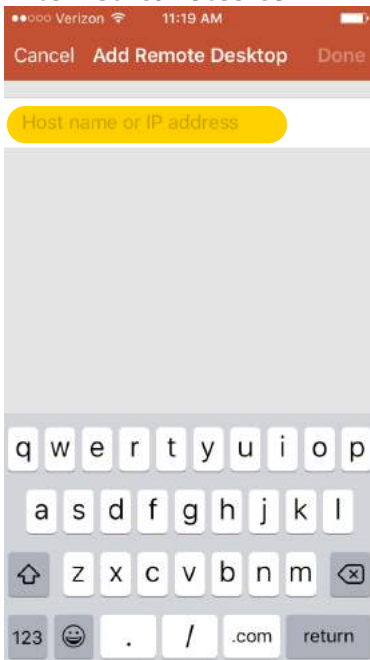
6). When the Add New window pops up, click the > symbol in the Desktop row (as shown below in the green box).



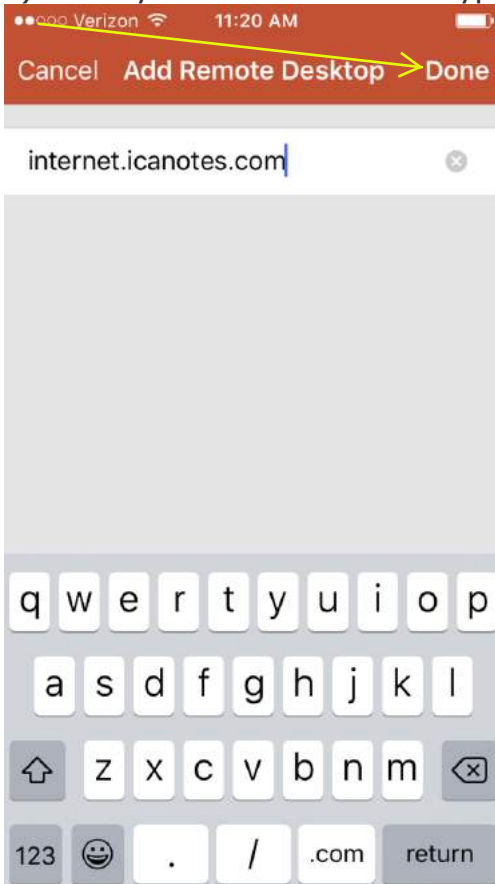
7). In the Desktop window, tap the > arrow in the PC Name row as shown below.



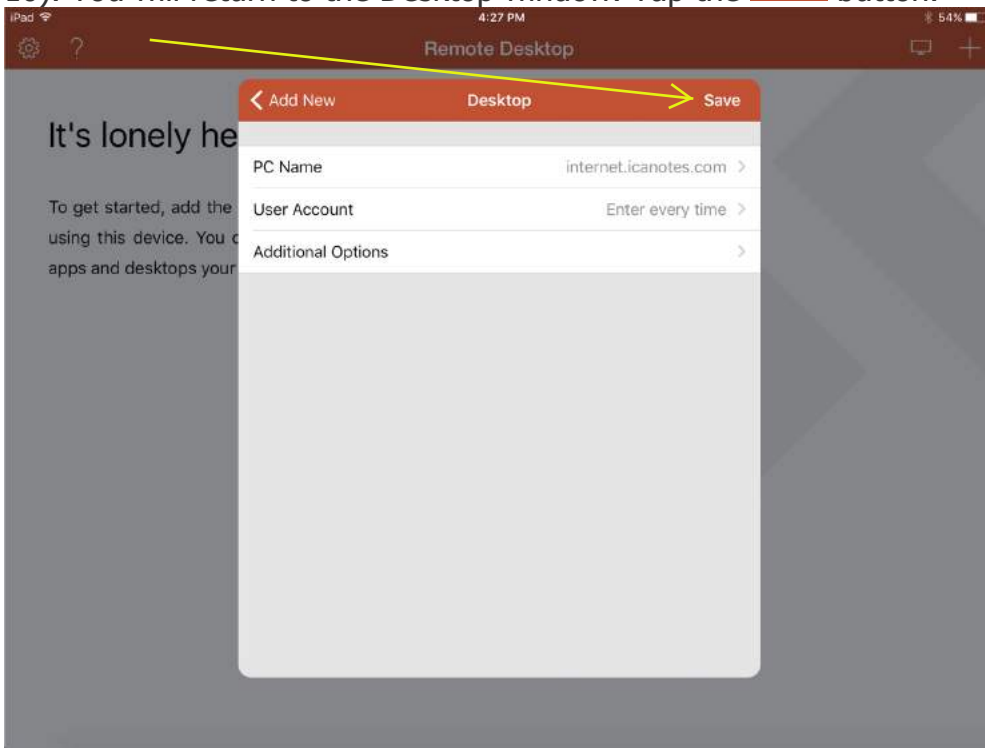
8). Tap within the 'Host name or IP address' to open the keyboard and type in 'internet.icanotes.com'.



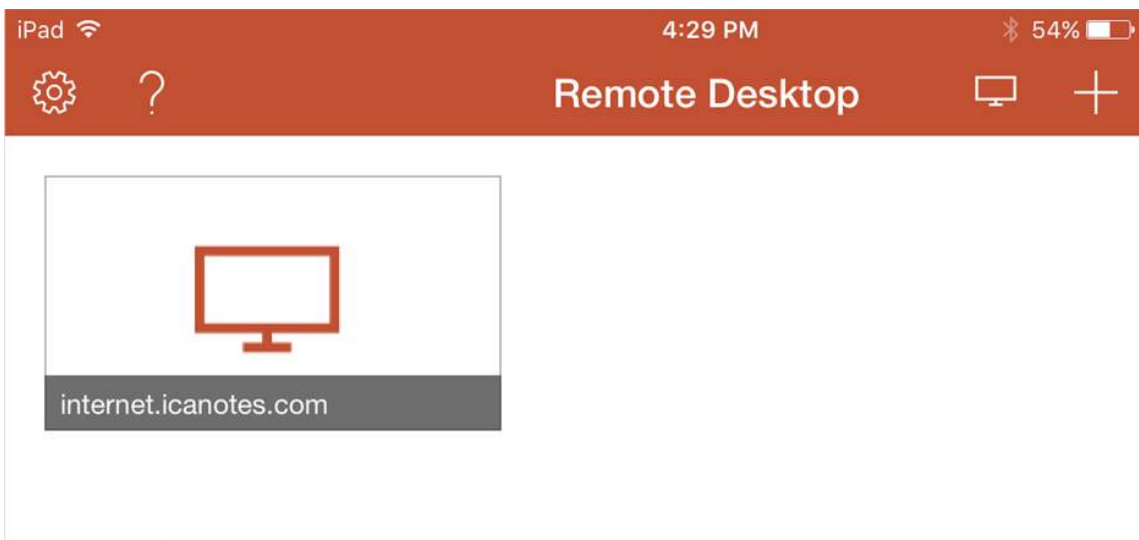
9). Once you have the address typed in, tap the **Done** link.



10). You will return to the Desktop window. Tap the **Save** button.



11). You will be returned to the screen below. Tap on the  icon to open.



12). When you get to Credentials window. Tap the User Name field. Type in 'internet\username'.

Cancel Credentials Done

INTERNET.ICANOTES.COM

User Name Domain\user or user@domain

Password

q w e r t y u i o p
a s d f g h j k l
↑ z x c v b n m ↵
.123 space return

13). Tap Password and input your ICANotes password.

Cancel Credentials Done

INTERNET.ICANOTES.COM

User Name internet\joytest4

Password

q w e r t y u i o p
a s d f g h j k l
↑ z x c v b n m ↵
.?123 space return

14). Tap **Done** link. You may choose to save your username and password, if you wish - please be advised that this is not recommended due to HIPAA/security regulations

Cancel Credentials Done

INTERNET.ICANOTES.COM

User Name internet\joytest4

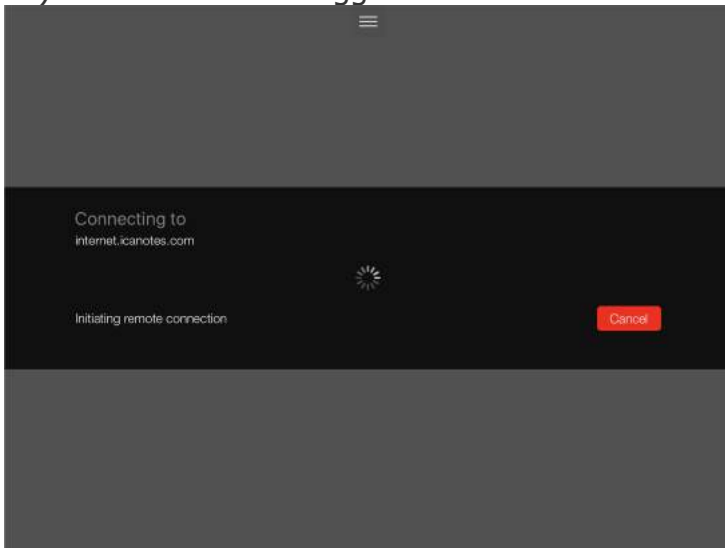
Password

Store user name and password



Connecting to internet.icanotes.com
Initiating remote connection

Cancel

15). You will then be logged into ICANotes.



16). You will be able to access ICANotes from your iOS device by tapping the  icon.

NOTE: Upon initial login, your mouse settings may default to 'drag'. To change this, simply tap the darker-colored  bar at the top of the screen. You'll see the screen below appear - clicking the  option in the lower right-hand corner will change the settings to 'touch screen'.

The screenshot displays the ICA Notes mobile application interface. At the top, there is a navigation bar with "Reports" and "Help" on the left, and a hamburger menu icon in the center. Below the navigation bar is the ICA Notes logo and the text "Behavioral Health EHR". On the right side of the top bar, there are buttons for "Lock Screen" and "Log Off".

The main content area shows a search for a patient chart. The search criteria are "for Joy Test4" and "working at Humor Therapy". Below the search criteria, there are filters for "Show Charts:" with options "All", "Assigned to Me", and "I am Principal". There are also status indicators: "No Pending e-Rxs" and "No e-Rx Renewals".

A search bar labeled "Last Chart" contains the text "Enter Name or ID or Phone". Below the search bar is a table with columns "First Name", "Last Name", and "DOB". The table is currently empty.

On the left side, there is a "Start New" button and a list of chart categories: "N - Q", "R - T", "U - Z", and "See All Active Charts". Below this list is a section for "Inactive/Pending Charts".

On the right side, there are several utility buttons: "Home", "End Session", and "Touch". There are also notification boxes for "Make a New Chart" (1 Portal Update), "Calendar" (Quick Calendar, Create Appointment), "Messages Center" (13 Unread Internal, 15 Unread Patient), "Patient Account" (EOC/UB04), and "Settings Directory".

At the bottom, there are buttons for "Daily Report", "Beta Test", and "Contact Us".